

# RULES, REGS AND REGISTRATION For The Authentic Sutler Area

Battle of Pilot Knob State Historic Site

## **REGISTRATION**

Only sutlers with **APPROVED APPLICATIONS** will be permitted to set up at the event. Each sutler must present their confirmation letter at the registration table upon arrival before they are allowed to begin setting up. Each sutler must register everyone in their party upon their arrival. In addition, each sutler must check with the Fort Davidson State Historic Site for placement before setting up! Anyone who is found setting up in the wrong location will be required to remove their setup and place it at the proper location.

Friends of Fort Davidson is supervising the sutler area for the event. There are three types of sutler: Class A through C as defined below.

**Class A Sutlers** sell period non-food goods (see further information below). They are charged a \$75.00 fee. Receipt can be issued for business purposes.

**Class B Sutlers** are artisans such as blacksmiths, tinsmiths, weavers, period candlemakers, etc that are producing some of their wares on site and demonstrating the making of their products to the public. The fee is \$50.00.

**Class C Sutlers** are service organizations; such as local history and genealogy societies, Sons/Daughters of Union Veterans, Sons/Daughters of Confederate Veterans, and groups organized on a Civil War theme. Not included are other charitable or community groups. These groups are charged a \$30.00 fee to set up a table and promote their organization, which includes selling a limited amount of books or items supporting their organization.

**Class D Sutler** – Food Vendors, not using electricity or set up in modern trailers, tents, etc may qualify for Class C Sutler status. The fee for this is \$200.00. You must provide a picture of your setup in period dress in addition to the list of items you sell.

**Hawkers & Persons handing out information:** see Arts and Crafts Vendor Registration

## **DRESS REQUIREMENTS**

All sutlers and their dependents or employees, who plan to stay or work in the Class A or B Sutler Area at any time during the weekend, must be dressed in period Civil War

clothing. Positively **no** 20<sup>th</sup>-century attire is to be worn during the weekend except when setting up and taking down the exhibit.

Class C Sutlers may wear 20th century attire, but period dress or dress according to service organizational standards is recommended.

## **SETUPS**

Modern card tables, metal and aluminum folding tables, and metal saw horses are **prohibited** from use in the Class A & B Sutler Area. Other items prohibited from use in the Class A, B & C Sutler Areas are:

1. Cardboard or poster board signs with magic marker lettering.
2. Plastic milk cartons or laundry baskets to hold merchandise.
4. Pets and their owners must conform with MCWRA rules.

Items **not acceptable** for sale in the any Sutler Area are:

1. Non-period items such as Indian War, Spanish-American War, WWI and WWII military memorabilia. GAR, DUV, UCV & DCV items are acceptable.
2. Flea market items such as non-Civil War (CW) period costume jewelry, non-CW period vintage clothing.
3. Souvenir cardboard Union and Confederate kepis or slouch hats.
4. "Gone with the Wind" memorabilia & items blatantly politically incorrect.
5. Photographs, carte de visites, playing cards, stereoscopic cards, or artistic prints of nudes, even if "period."
6. American Indian artifacts.

**Anyone found using any of the above items will be asked to remove such items from view. If the request is ignored, then you could be asked to leave. Organizers want to make this event a quality event and give the public the proper impression of the period.**

All sutlers must be approved by the Friends of Fort Davidson and staff at Battle of Pilot Knob State Historic Site to help insure the quality of the event. Any sutler application submitted and not approved by these groups will have their check refunded. To more rapidly approve your application, the check (in the name of the Friends of Fort Davidson) and the application form should be mailed to Battle of Pilot Knob State Historic Site, as indicated on the form.

## **ARRIVAL AND DEPARTURE**

You may begin arriving on Thursday, Sept. 21, 2017. Please arrive before midnight on Friday, Sept. 22 There will be no vehicles allowed in the area after 8 a.m. on Saturday, Sept. 23 or before 3 p.m. on Sunday, Sept. 24. If you plan on setting up before 10

a.m. on Thursday, please contact historic site personnel first for approval (573-546-3454). **You must contact Battle of Pilot Knob State Historic Site Staff prior beginning setup!**

### **HOURS OF BUSINESS**

Sutlers may open and close their stand at their leisure, starting at noon on Friday. There are no set times for business hours, except that on Saturday and Sunday, you must be open between 10 AM and 4 PM. You decide how long you want to do business each day. If you do conduct business after dark, only period style lighting is strongly encouraged.

**You may not open for business until your vehicle has been moved to the participant parking lot. This rule will be strictly enforced!!! Unload your vehicle and remove it from the sutler area as quickly as possible due to the limited space available.**

While you may feel these rules and regulations are strict, the organizers feel it is the responsibility of the sutlers to present themselves in a manner which is as authentic as possible, and to sell the highest quality reproduction merchandise that represents common usage by both soldiers and civilians of the Civil War period. Failure to abide by these rules may result in removal from the sutler area, or state historic site lands, or removal from the organizer's approved sutler list.

If you have any questions or require additional information, please contact the Fort Davidson State Historic Site at the following address:

**Battle of Pilot Knob State Historic Site  
PO Box 509  
Pilot Knob, Mo. 63663  
(573) 546-3454**

[brick.autry@dnr.mo.gov](mailto:brick.autry@dnr.mo.gov)

**ADDITIONAL INFORMATION MAY BE POSTED AT:**

[www.battleofpilotknob.org](http://www.battleofpilotknob.org)

NOTE: Sutler/Vendor applications will NOT be approved prior to the January meeting of Friends of Fort Davidson and then not be approved again until the March meeting. After that, applications will be approved monthly. Applications are dated and "first come, first served" is considered in the review process.

# SUTLER PRE-REGISTRATION FORM

Battle of Pilot Knob State Historic Site  
Sept.23-24, 2017

Name of Sutler Business: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of proprietor: \_\_\_\_\_

Type of set up: \_\_\_\_\_

Dimensions of set up: \_\_\_\_\_

Please list the type of merchandise you sell: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of persons to be working in your booth: \_\_\_\_\_

As my business representative, I have read the Sutler Rules and Regulations and certify that I and those persons participating with me will be fully appraised of and abide by them. I also understand that the Missouri Department of Natural Resources is absolved of all liability in case of injury to myself or my agents, or from the loss or damage to our property.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

This registration form is invalid without the applicant's signature. Please fill out completely and mail, along with a check or money order, to:

Friends of Fort Davidson  
c/o Battle of Pilot Knob State Historic Site  
P.O. Box 509  
Pilot Knob, Mo. 63663  
(573) 546-3454

Please check appropriate sutler status:

Class A Period Sutler	\$75.00 = _____
Class B Artisan Sutler	\$50.00 = _____
Class C Service Organizations	\$30.00 = _____
Class D Food Sutler	\$200.00 = _____